

## **Section V: Data Acquisition and Management**

### **1. Responsibility for Acquired Data, Archiving, & Deletion of Data**

All investigators are responsible for the data they acquire. Data must be archived immediately after the exam is complete in order to prevent loss of data by removal from the MR system disks.

Data may stay on the MRI system disks for up to seven days. (What limits do you wish to place on on this?) It is requested that if the investigator does not need the data or is finished processing it, the data be removed. If the disks become full and deletion is necessary, the oldest studies will be removed first.

If an investigator needs their data to stay on the disks for longer than seven days they will need to contact the MR research technologist and let him/her know how long it will be before they will archive their data. Investigators may only remove their own data. All other MR data may only be removed from the system disks by the MR research technologist.